



How We Work

Project Process & Safety Overview

Who We Work With

We work with **UK-based small businesses** on clearly defined, capped creative projects. Every project is reviewed and approved before any work begins.

How Projects Start

- Clients are vetted before acceptance
- Business location and legitimacy are reviewed
- Project scope, timeline, and pricing are agreed upfront
- No work begins without confirmation and upfront payment

Payments & Risk Control

- **50% upfront payment** is required to begin
- Remaining **50% is paid before final delivery**
- Payments are accepted via **UK bank transfer only**
- Maximum project value is capped at **£575**

This structure ensures there is **no debt, chargeback risk, or financial exposure**.

Delivery Process

- Work is delivered in stages
- Previews may be shared for feedback and alignment
- Final, full-resolution files are delivered once payment is complete

What We Don't Do

- No overseas clients
- No long-term retainers
- No recurring subscriptions
- No access to client systems, credentials, or accounts
- No payments going out — clients pay us, not the other way around

If Something Goes Wrong

In the unlikely event a project is paused or cancelled, the maximum loss is limited to time spent. There is **no scenario involving debt, large financial loss, or ongoing liability.**

Summary

Our process is designed to be simple, transparent, and low-risk.

Every project is capped, paid upfront, and delivered in a controlled manner to protect both sides.